

Building Fund	\$	120,131.81
Site & Construction Fund	\$	696,190.02
Bond & Interest Fund	\$	-
Auxiliary Services Fund	\$	129,405.02
Restricted Purposes Fund	\$	674,499.58
Working Cash Fund	\$	-
Audit Fund	\$	-
Liability Insurance Fund	\$	227,442.52
Student Accts Receivables	\$	199,248.81
Total	\$	2,701,068.93

For details of bills refer to:

http://www.lakeland.cc.il.us/col/board_minutes/download.cfm

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk, and Wright. No: None.

Absent: Student Trustee Kile.

Motion carried.

Public Hearing on Fiscal Year 2020 Operating Budget.

Chair Reynolds called the hearing to order at 6:03 p.m. She said that the FY 2020 Operating Budget had been on display for a minimum of thirty days since it was presented at the June 10, 2019, Board meeting and asked if there were any comments from the audience. There were no public comments. Chair Reynolds then declared the hearing closed at 6:04 p.m.

Hearing of Citizens, Faculty, and Staff.

There were no public comments.

Committee Reports.

ICCTA/Legislative.

Trustee Sullivan said he had no report at this time.

Resource & Development.

Trustee Sullivan, Committee Chair, said the Committee had not met since the last regular Board meeting and he had no report at this time.

Finance.

Trustee Storm, Committee Chair, said the Committee met the prior month for an in-depth review of the proposed FY 2020 Budget. He said he would comment on the Committee's review when the topic will be discussed later in the agenda.

Buildings & Site.

Trustee Cadwell, Committee Chair, said the Committee had not met since the last regular Board meeting and he had no report at this time.

Foundation.

Chair Reynolds announced that there is now 100 percent donor participation by the Board of Trustees. She also highlighted upcoming Foundation and Alumni events.

Student Report.

There was no report. Student Trustee Kile was not in attendance.

President's Report.

Dr. Bullock said:

- For Fiscal Year (FY) 2019, a total of \$5,049,444 has been received for services provided through March for the Illinois Department of Corrections contract. A total of \$1,464,782 for services billed through May remains outstanding.
- For FY 2019, a total of \$314,775 has been received for services provided through February from the Illinois Department of Juvenile Justice contract. A total of \$115,448 for services billed through May remains outstanding.
- For FY 2019 credit hour reimbursement, we have received 12 payments totaling \$6,002,570. This reflects 100% of the state credit hour reimbursement payments for FY 2019.
- For FY 2019 equalization, we have received 12 payments totaling \$5,914,615. This reflects 100% of the state equalization payments for FY 2019.
- The Illinois Community College Board released FY 2020 appropriations. Lake Land College's credit hour grant and equalization appropriations increased by 0.8% for FY 2020. This equates to \$98,500 in additional revenue.

Dr. Bullock also introduced Mr. Gary Swearingen with Wells Fargo Advisors. Trustees heard an update from Mr. Swearingen on the College's Quarterly Investment Report.

Business Items.

Non-action Items.

2018-2019 Athletic Accomplishments.

Ms. Beth Gerl, Vice President for Student Services, provided an overview of the many athletic accomplishments in the past year. Coach Nic Nelson and four players from the Lake Land College Softball Team presented the 2019 NJCAA D1 Region 24 Softball Tournament Trophy to the Trustees.

Guided Pathways Annual Report.

Ms. Darci Cather, Dean for Guided Pathways, presented on the Guided Pathways 2018-2019 Annual Report.

Monthly Data Point Discussion.

Ms. Lisa Cole, Director of Data Analytics, presented on the history of the College's non-traditional student enrollment.

Calendar of Events.

Trustees received a calendar of upcoming events.

Correspondence.

There was one item of correspondence.

Action Items.

Approval of Resolution No. 0719-001 to Adopt Fiscal Year 2020 Operating Budget.

Trustees reviewed the above-referenced Resolution. Trustee Storm, Finance Committee Chair, said the Committee had met recently for an in-depth review of the proposed FY 2020 Budget and the Committee's consensus was to recommend to the Board approval of the Budget as presented.

Trustee Storm moved and Trustee Curtis seconded to approve as presented Resolution No. 0719-001 to adopt the Fiscal Year 2020 Operating Budget. [A full and complete copy of the Resolution is attached to and part of these minutes.]

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk, and Wright. No: None.

Absent: Student Trustee Kile.

Motion carried.

Approval of ICCB Program Review Report.

Trustees reviewed a recommendation from Ms. Lisa Madlem, Director of Academic Support & Assessment, regarding the 2019 ICCB Program Review Report. Ms. Madlem provided highlights of the Report.

Trustee Curtis moved and Trustee Sullivan seconded to approve as presented the 2019 ICCB Program Review Report.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk, and Wright. No: None.

Absent: Student Trustee Kile.

Motion carried.

Acceptance of Reporting of May 2019 Financial Statements.

Trustees reviewed the May 2019 Financial Statements and a memorandum from Mr. Bryan Gleckler, Vice President for Business Services, highlighting variances for the statements. This information included a summary of all operational expenditures (Funds 1 and 2) year to date as compared to budgeted amounts and a salary and benefits summary. Trustees heard a brief overview from Mr. Gleckler regarding variances in the revenue and expenditures to date in FY 2019.

Trustee Storm moved and Trustee Sullivan seconded to approve the May 2019 Financial Statements as presented.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk, and Wright. No: None.

Absent: Student Trustee Kile.

Motion carried.

Approval of Organizational Charts.

Trustees reviewed proposed organizational charts for each unit of the College. Trustees heard a brief overview from Dr. Bullock regarding minor changes in the organizational charts since July 1, 2018.

Trustee Walk moved and Trustee Curtis seconded to approve as presented the organizational charts effective July 1, 2019.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk, and Wright. No: None.

Absent: Student Trustee Kile.

Motion carried.

Acceptance of Illinois Cooperative Work Study Grant Award.

Trustees reviewed a request from Ms. Emily Ramage, Director of Grants and Academic Operations, for the Board to accept a Fiscal Year 2020 Illinois Cooperative Work Study (ICWS) grant in the amount of \$36,125.51 from the Illinois Board of Higher Education (IBHE). Dr. Bullock said it is expected that approximately 20 students will benefit from this grant funding, contingent upon legislative appropriation to IBHE. Additionally, 14 area employers have committed their participation for FY 2020.

Trustee Storm moved and Trustee Wright seconded to accept a Fiscal Year 2020 Illinois Cooperative Work Study grant in the amount of \$36,125.51 from the Illinois Board of Higher Education.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk, and Wright. No: None.

Absent: Student Trustee Kile.

Motion carried.

Approval of Bid for Preventative Maintenance and Air Filter Replacement Project.

Trustees heard a recommendation from Mr. Gleckler to approve the bid from Sycamore Engineering of Terre Haute, Indiana, in the amount of \$43,018, for project number 2019-010 - Preventative Maintenance and Air Filter Replacement. Trustees reviewed details of the bid tabulation sheet and bids received from two vendors.

Trustee Cadwell moved and Trustee Sullivan seconded to approve the bid from Sycamore Engineering of Terre Haute, Indiana, in the amount of \$43,018, for project number 2019-010 - Preventative Maintenance and Air Filter Replacement.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk, and Wright. No: None.

Absent: Student Trustee Kile.

Motion carried.

Closed Session.

7:14 p.m. – Trustee Cadwell moved and Trustee Walk seconded to convene to closed session, pursuant to Chapter 5 of the Illinois Compiled Statutes Section 120/2(c) (1), to discuss the appointment, employment, compensation, performance, or dismissal of specific employees.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk, and Wright. No: None.

Absent: Student Trustee Kile.
Motion carried.

Return to Open Session – Roll Call.

7:27 p.m.

Trustees Physically Present: Mr. Gary Cadwell, Secretary; Mr. Kevin Curtis; Ms. Doris Reynolds, Chair; Mr. Dave Storm; Mr. Mike Sullivan, Vice-Chair; Ms. Denise Walk and Mr. Tom Wright.

Trustees Absent: Ms. Shelbie Kile, Student Trustee.

Approval of Human Resources Report.

Trustees reviewed the Human Resources Report. Dr. Bullock highlighted a few of the recommended personnel changes.

Trustee Storm motioned and Trustee Walk seconded to approve the following Human Resources Report:

The following employees are recommended for leave

Browning, Braddi	FMLA	09/26/2019-12/19/2019
Copher, Julie	FMLA Intermittent	05/01/2019-12/31/2019
Harris, Mark	FMLA	06/20/2019-09/12/2019
Tomasello, Ben	FMLA Intermittent	05/09/2019-07/09/2019

Additional Appointments

The following employees are recommended for additional appointments

	Position	Effective Date
Part-time		
Davis, Breanna	Admissions Services Specialist Primary Position is Marketing Comm Specialist	07/01/2019
Hogan, Anne	Tutor-Associates-Disability Services Primary Position is Tutor - Associate-Lrng Asst	07/01/2019
Hogan, Anne	Tutor - Associate Community Education Primary Position is Tutor - Associate-Lrng Asst	07/01/2019
Maulding, Lacy	Enhanced Lab Instructor- Dental Hygiene Primary Position is Allied Health Dental Clinical Instr	06/10/2019
Part-time - Grant Funded		
Hogan, Anne	Tutor - Associate Carl Perkins Primary Position is Tutor - Associate-Lrng Asst	07/01/2019
Turner, Nash	Tutor-Student Carl Perkins	05/06/2019

Primary Position is Tutor - Student Lrng Asst

End Additional Appointments

The following employees are ending their additional appointment

	Position	Effective Date
Part-time		
Borntreger, Cody	Admissions Student Assistant	05/30/2019
Coe, Beth	Adm Asst to Business	04/12/2019
Ferguson, Brooke	Engineering Technician	06/20/2019
Graham, Beth-Anne	Tutor	05/06/2019
Huang, Hsin Hui	Tutor	06/30/2019
Huang, Hsin Hui	Perkins Student Worker	06/17/2018
Lynch, Annette	Admissions Student Assistant	05/30/2019
Lytle, Brianna	Tutor	05/06/2019
Martin, Craig	Adjunct Faculty	08/26/2018
Semple, Lynn	Tutor	12/10/2018
Sotomayor, Edgardo	Tutor	12/04/2018
Starwalt, William	Newspaper Editor	05/05/2019
Thomas, Amelia	Tutor	06/30/2019

New Hire-Employees

The following employees are recommended for hire

	Position	Effective Date
Part-time		
Bruns, Maureen	Library Assistant	05/28/2019
Garren, Stephen	Academic Services Coordinator	06/05/2019
Godinez, Julio	Head Baseball Coach	07/08/2019
Lee, Abrienne	Fitness Center Specialist	07/08/2019
Packer, Jamie	Print Shop Technician Assistant	06/03/2019
Perry, Kimberly	Adjunct Faculty Math/Science	06/03/2019
Reeder, Michele	Engineering Technician	05/28/2019
Rhoads, Skylar	Groundskeeper	05/20/2019
Stone, Melissa	Humanities Unpaid Intern	08/19/2019
Strom, Heath	Dual Credit Coordinator	06/13/2019
Part-time - Grant Funded		
Freshour, Kristine	Adjunct DOC College Funded Instructor	08/19/2019
Gillespie, Alex	Adjunct DOC College Funded Instructor	08/19/2019
Kuster, Nikolous	Adjunct DOC College Funded Instructor	06/04/2019

Terminations/Resignations

The following employees are terminating employment

	Position	Effective Date
Unpaid Volunteer		
Caldwell, Nicholas	Counseling Services Unpd Intern	08/31/2018
Hanger, Hayley	Counseling Services Unpd Intern	08/31/2018
Full-time		
Caldwell, Thomas	Philosophy/English Instructor-Retiree	08/01/2019
Celmer, Joseph	Corr Commercial Cooking Instr – IYC Harrisburg	08/16/2019
Donaldson, Lynne	Stdtd Svcs Spc III - Admissions	07/03/2019
Hartzel, Shelle	Mathematics Instructor-Retiree	08/01/2019
Henderson, Jacob	Microcomputer Support Specialist	06/27/2019
Hostetter, Holly	Custodian	06/27/2019
Howard, Corbett	Corr Career Tech Instr – East Moline CC	06/13/2019
Moffett, Marianna	Alternative Education Instructor - Retiree	05/22/2019
Summers, Stacey	Corr Cosmetology Instr-Dixon CC	07/02/2019
Wilkinson, Brent	Director International Studies	07/03/2019
Wright, Pamela	Alternative Education Caseworker	06/02/2019
Part-time		
Bartholomew, Mary	Tutor w/Bachelor degree	11/19/2018
Birch, Skyler	Tutor - Student Lrng Asst	05/03/2019
Buenker, Abigail	Newspaper Ed Student News	05/05/2019
Bullock, Julie	Adj Doc College Funded Instr	03/10/2019
Carlelycke, Tilda	Tutor - Student Lrng Asst	05/03/2019
Danley, Mary	College Consultant	12/16/2018
Duzan, Tamera	Adult Education Instructor	05/05/2019
Finley, Ardeth	Adult Education Classroom Assistant	05/05/2019
Goatley, Ian	Chemistry Lab Student Asst	06/03/2018
Gordon, Camille	Adj Faculty Social Science	05/20/2018
Graham, Beth-Anne	Tutor - Associate-Lrng Asst	05/06/2019
Lacy, Bryson	Tutor - Student Lrng Asst	05/06/2019
Lu, Yuhua	Adj Faculty Math/Science	05/20/2018
Martin, Craig	Adj Faculty Technology	08/26/2018
Meachum, Ryan	Adult Education Adjunct Faculty	05/06/2018
Miller, Rachel	Perkins Student Worker Ag	12/16/2018
Morris, Brittany	Outreach Adv/Men TRIO DC	07/01/2018
Mustafa, Munia	Tutor-Bachelor's-LRC	05/06/2019
Newton, Dana	Adj Doc College Funded Instr	05/20/2018
Patel, D	Chemistry Lab Student Asst	05/10/2019
Peoples, Tyrese	Newspaper Ed Student News	11/04/2018
Perie, Amy	Pathways Classroom Assistant	05/19/2019
Reed, Kaleb	Admissions Student Assistant	05/30/2019
Sherman, Olivier	Perkins Stdtd - John Deere	05/06/2018

Starwalt, William	Newspaper Ed Student News	05/10/2019
Wild, Shirley	Adj Doc College Funded Instr	03/11/2018

College Work Studys

Ashcraft, Coartnee	College Work Study Early Childhood	05/10/2019
Bishop, Andrew	College Work Study Business	05/06/2019
Broce, Annaliese	College Work Study Printshop	05/21/2019
Brown, Jeannie	College Work Study Bookstore	01/13/2019
Flores-Beltran, A	College Work Study Dual Credit	05/10/2019
Fulk, India	College Work Study Counseling	05/10/2019
Goodwin, Mindy	College Work Study Early Childhood	05/10/2019
Hayward, Miranda	College Work Study Early Childhood	05/10/2019
Menna, Christina	College Work Study SSE	05/10/2019
Moody, Caleb	College Work Study Humanities	05/10/2019
Newkirk, Cindy	College Work Study Early Childhood	05/10/2010
Quast, Madison	College Work Study Early Childhood	05/10/2019
Spence, Kiley	College Work Study Early Childhood	05/10/2019
Strohl, Brittany	College Work Study Early Childhood	05/10/2019
Vail, Corey	College Work Study Business	05/06/2019
Wilson, Allison	College Work Study Math/Science	05/10/2019

Transfers/Promotions

Full-time

Ballard, Jasmine	Emergency Services Coordinator	08/12/2019
	Transferring from Part-time EMS Program Coordinator	
St. John, Daniel	Police Officer	09/23/2019
	Transferring from Part-time Police Officer	
Workman, Bethany	Simulation Lab Coordinator	08/05/2019
	Transferring from Part-time Allied Heath LPN Clinical Instr	
Zike, Philip	Microcomputer Support Specialist	07/16/2019

Full-time Grant Funded

Clarey, Amy	Alternative Education Caseworker	07/29/2019
	Transferring from Adjunct Faculty SSE	

Part-time

Hogan, Anne	Tutor - Associate - Learning Asst.	07/01/2019
	Transferring From – Tutor Student	

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk, and Wright. No: None.

Absent: Student Trustee Kile.

Motion carried.

Other Business. (Non-action)

Chair Reynolds announced that Dr. Bullock has been elected to serve on the Sarah Bush Lincoln Health System Board effective July 1, 2019. Additionally, Chair Reynolds said that Dr. Bullock has been elected by his peers as an officer of the Illinois Council of Community College Presidents. She said his term as an officer in the Presidents Council also began on July 1, 2019.

Trustee Wright requested that additional signage be placed by US Route 45 regarding the construction of an additional geothermal well field.

There was no additional discussion.

Adjournment.

Trustee Curtis moved and Trustee Cadwell seconded to adjourn the meeting of the Lake Land College Board of Trustees at 7:29 p.m.
Motion carried with unanimous voice vote approval.

Approved by:

/s/Mr. Doris Reynolds, Board Chair

/s/Mr. Gary Cadwell, Board Secretary

*Note – See Board of Trustees web page for any referenced attachments to these minutes.
https://www.lakelandcollege.edu/col/board_minutes/